

Please note: The AGENDA starts on page 2 and the MINUTES are on page 3.

# Meeting Agenda

## Cleveland Avenue Elementary School

Date: **September 9, 2021**

Time: **3:15 p.m.**

Location: **ZOOM Link**

- I. Call to Order**
- II. Roll Call; Establish Quorum - Quorum established**
- III. Action Items**
  - A. Approval of Agenda
  - B. Fill Open Community Member Seat
  - C. Fill Open Swing Seat
  - D. Approval of Previous Minutes
  - E. Election of Officers
    - i. Chair
    - ii. Vice-Chair
    - iii. Secretary
    - iv. Cluster Representative
  - F. Review and Approve Public Comment Format
  - G. Set GO Team Meeting Calendar
  - H. Review, Confirm/Update, and Adopt GO Team Meeting Norms
- II. Information Items**
  - A. Principal's Report - FY22 Health and Safety Guidelines
- VII. Announcements**
- III. Adjournment**

# Meeting Minutes

## Cleveland Avenue Elementary School

Date: 9/9/2021

Time: 3:15 p.m.

Location: ZOOM Link

IV. Call to order: [3:20 p.m.]

V. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Anyee' Payne	Present
Parent/Guardian	Ms. Nakita Hammond	Present
Parent/Guardian	Mrs. Dawn Richardson	Present
Parent/Guardian	Mrs. Ashley Lockett-Davis	Present
Instructional Staff	Mrs. Dana Price	Present
Instructional Staff	Mrs. Roni Bolden	Present
Instructional Staff	OPEN	
Community Member	Ms. Kristin Hemingway	Present
Community Member	OPEN	
Swing Seat	Ms. Donna Jenkins	Absent
Student (High Schools)		

Quorum Established: [Yes]

VI. Action Items (add items as needed)

A. **Approval of Agenda:** Motion made by: (R. Bolden) Seconded by: (K. Hemingway)

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

B. **Fill Vacant Positions** (copy and complete table for each vacant position)

Vacant Position:	[Parent, Staff, Community, Swing]
Nominee's Name:	OPEN
GO Team Members In favor	

# Meeting Minutes

GO Team Members <b>Opposed</b>	
GO Team Members <b>Abstaining</b>	

**C. Fill Open Community Member Seat:**

<b>Open Position:</b>	<b>Community Member</b>
<b>Nominee's Name:</b>	Ms. Kristin Hemingway
GO Team Members <b>In favor</b>	6
GO Team Members <b>Opposed</b>	0
GO Team Members <b>Abstaining</b>	0

**D. Fill Open Swing Seat** *(copy and complete table for each nominee for each position – list winners where indicated)*

<b>Open Position:</b>	<b>Swing Seat</b>
<b>Nominee's Name:</b>	Ms. Donna Jenkins
<b>Nominated by</b>	Dr. A. Payne
GO Team Members <b>In favor</b>	6
GO Team Members <b>Opposed</b>	0
GO Team Members <b>Abstaining</b>	0

**SWING SEAT RESULT: Ms. Donna Jenkins - Motion passes with 6 votes**

# Meeting Minutes

**E. Approval of Previous Minutes:** *List amendments to the minutes:*

Motion made by: [R. Bolden]; Seconded by: [D. Price]

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

Motion [Passes]

**F. Election of Officers** *(copy and complete table for each nominee for each position – list winners where indicated)*

**i. Chair: Result:** [Insert Name of Member Elected as Chair]

<b>Officer Position:</b>	<b>Chair</b>
<b>Nominee’s Name:</b>	Ms. Dawn Richardson
GO Team Members <b>In favor</b>	6
GO Team Members <b>Opposed</b>	0
GO Team Members <b>Abstaining</b>	0

**ii. Vice Chair: Result:** [Insert Name of Member Elected as Vice-Chair]

<b>Officer Position:</b>	<b>Vice Chair</b>
<b>Nominee’s Name:</b>	Mrs. Dana Price
GO Team Members <b>In favor</b>	6
GO Team Members <b>Opposed</b>	0
GO Team Members <b>Abstaining</b>	0

iii. **Secretary: Result:** [Insert Name of Member Elected as Secretary]

<b>Officer Position:</b>	<b>Secretary</b>
<b>Nominee's Name:</b>	Ms. Nakita Hammond
GO Team Members <b>In favor</b>	6
GO Team Members <b>Opposed</b>	0
GO Team Members <b>Abstaining</b>	0

iv. **Cluster Representative: Result:** [Insert Name of Member Elected as Cluster Representative]

<b>Officer Position:</b>	<b>Cluster-Representative</b>
<b>Nominee's Name:</b>	Ms. Kristin Hemingway
GO Team Members <b>In favor</b>	6
GO Team Members <b>Opposed</b>	0
GO Team Members <b>Abstaining</b>	0

G. **Review and Approve Public Comment Format**

## **Public Comment Format (2021-22)**

**ALL GO TEAM MEETINGS ARE OPEN FOR PUBLIC ATTENDANCE AND COMMENT UNLESS SPECIFICALLY INDICATED OTHERWISE IN THE AGENDA.** Pursuant to GO Team rules, opportunities for public comment shall be provided at least four (4) times in a school/fiscal year and noted on the meeting agenda. Public comment opportunities are available for GO Teams to hear from interested members of the community. GO Team members will not provide responses or engage in direct conversation during meetings. Each GO Team may determine a consistent method for receiving public comments and for parents and other citizens to sign up to address the team, provided that the team offer at least 20 minutes of time to the

public to make comments, when available, and that the public receive at least 2 business days’ notice of the protocol for signing up to speak.

The Cleveland Avenue Elementary School (“CAE”) GO Team hereby provides notice of its Public Comment protocol to the CAE Community. The CAE GO Team welcomes and encourages citizens to attend its meetings to become better acquainted with the programs of CAE and the role of the GO Team. Unless otherwise provided by law, the GO Team meetings are open to the public. Citizens are welcome to attend the meetings but must refrain from interrupting or distracting the GO Team proceedings. For those people wishing to provide comment, designated time periods for public comment are identified on each agenda. Public comment is planned as an official agenda item of every regular meeting of the Cleveland Avenue Elementary School GO Team. Please refer to each published agenda to confirm the time periods, but it is anticipated that there will be two 10-minute time periods during each meeting for the public to offer comment. The first period is scheduled for the first ten minutes of the meeting and the second period is scheduled for the final 10 minutes of the meeting.

For in-person meetings, a sign-up sheet will be available at the door and must be used by any person who wishes to speak during the public comment period.

For virtual meetings, please sign up no later than 30 minutes prior to the meeting start by clicking on this link <https://docs.google.com/forms/d/1SzUGsDWrSq-KuTJBk6WV3GW5k85hdfc1G1C-9SPoDAU/edit>

Each member of the public will have two (2) minutes to speak. At the close of the two (2) minute period, the speaker will be asked to take their seat so that others identified on the sign-in sheet can be provided with an opportunity to speak. The public comment period is designed to gain input from the public. It is not for immediate responses by the GO Team to the public comment presented. At the end of each public comment period, the period will be closed and the GO Team will move on to the next agenda item. If there are questions or information that you have for the GO Team, you may also contact one or more of the GO Team members before or after the meetings. You can find GO Team member contact information and meeting dates and agendas on the School Governance page of the Cleveland Avenue Elementary School Website

**H. Motion to adopt made by: [R. Bolden]; Seconded by: [D. Price]**

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion [Passes]**

**I. Set GO Team Meeting Calendar** (*GO Teams are required to have a minimum of 6 meetings, with at least 4 allowing for Public Comment*)

	Date	Time	Location	Public Comment Permitted? (Yes/No)
1	September 9, 2021	3:15 p.m.	Join Zoom Meeting	NO

# Meeting Minutes

			<a href="https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09">https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09</a>  <b>Meeting ID: 872 9815 7180</b>  <b>Passcode: 319251</b>  <b>One tap mobile</b> <b>+13126266799,,87298157180#,,,,*319251# US (Chicago)</b> <b>+19292056099,,87298157180#,,,,*319251# US (New York)</b>	
<b>2</b>	<b>November 10, 2021</b>	<b>3:15 p.m.</b>	<b>Join Zoom Meeting</b>  <a href="https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09">https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09</a>  <b>Meeting ID: 872 9815 7180</b>  <b>Passcode: 319251</b>  <b>One tap mobile</b> <b>+13126266799,,87298157180#,,,,*319251# US (Chicago)</b> <b>+19292056099,,87298157180#,,,,*319251# US (New York)</b>	<b>YES</b>
<b>3</b>	<b>January 12, 2022</b>	<b>3:15 p.m.</b>	<b>Join Zoom Meeting</b>	<b>YES</b>

# Meeting Minutes

			<a href="https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09">https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09</a>  <b>Meeting ID: 872 9815 7180</b>  <b>Passcode: 319251</b>  <b>One tap mobile</b> <b>+13126266799,,87298157180#,,,,*319251# US (Chicago)</b> <b>+19292056099,,87298157180#,,,,*319251# US (New York)</b>	
<b>4</b>	<b>February 9, 2022</b>	<b>3:15 p.m.</b>	<b>Join Zoom Meeting</b>  <a href="https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09">https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09</a>  <b>Meeting ID: 872 9815 7180</b>  <b>Passcode: 319251</b>  <b>One tap mobile</b> <b>+13126266799,,87298157180#,,,,*319251# US (Chicago)</b> <b>+19292056099,,87298157180#,,,,*319251# US (New York)</b>	<b>YES</b>
<b>5</b>	<b>March 9, 2022</b>	<b>3:15 p.m.</b>	<b>Join Zoom Meeting</b>	<b>YES</b>

# Meeting Minutes

			<a href="https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09">https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09</a>  <b>Meeting ID: 872 9815 7180</b>  <b>Passcode: 319251</b>  <b>One tap mobile</b> <b>+13126266799,,87298157180#,,,,*319251# US (Chicago)</b> <b>+19292056099,,87298157180#,,,,*319251# US (New York)</b>	
<b>6</b>	<b>May 11, 2022</b>	<b>3:15 p.m.</b>	<b>Join Zoom Meeting</b>  <a href="https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09">https://atlantapublicschools-us.zoom.us/j/87298157180?pwd=ZVVJOGhpWmJlZ2NjN3J5ME1nMHQ0UT09</a>  <b>Meeting ID: 872 9815 7180</b>  <b>Passcode: 319251</b>  <b>One tap mobile</b> <b>+13126266799,,87298157180#,,,,*319251# US (Chicago)</b> <b>+19292056099,,87298157180#,,,,*319251# US (New York)</b>	<b>NO</b>
<b>7</b>				
<b>8</b>				

**J. Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion [Passes]**

**VII. Information Items** *(add items as needed)*

A. **Principal's Report** - FY22 Health and Safety Guidelines

**VIII. Announcements** - PL Day October 11, 2021;

Students will be on Fall Break October 7-8 & 11, 2021

**IX. Adjournment**

Motion made by: [K. Hemingway]; Seconded by: [D. Richardson]

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion [Passes]**

**ADJOURNED AT** [4:06 p.m.]

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**Minutes Taken By:** [R. Bolden]

**Position:** [Acting Secretary for the First Meeting]

**Date Approved:** [11/10/2021]